

**BUCKSPORT TOWN COUNCIL MEETING  
7:00 P.M., THURSDAY, NOVEMBER 18, 2010  
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

1. Mayor Jeff Robinson called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, Byron Vinton, Jeff Robinson, David Keene, Brian Leeman, Robert Howard. Member Absent: David Kee.
3. Consider minutes of previous meeting

It was motioned by Robert Howard, seconded by Brian Leeman and unanimously voted to approve town council meeting minutes of September 30<sup>th</sup>, October 5<sup>th</sup>, 11<sup>th</sup> and 14<sup>th</sup>, 2010 as presented.

4. Receive and review correspondence and documents
  - a. Departmental Reports for October 2010  
-Council members received copies of Departmental Reports and were asked to direct any questions or concerns to the Town Manager or Department Heads.
  - b. Treasurer's Warrants for October 2010  
-Council members received copies of Treasurer's Warrants for the month of October 2010. Town Manager asked that questions or concerns be directed to himself or the Finance Director.
  - c. Financial reports for the period ending 10-31-2010  
-Council members received copies of the Financial Reports ending 10-31-2010. Town Manager noted no concerns, and asked that questions or concerns be directed to himself or the Finance Director.
  - d. Copy of the proposed ordinance pertaining to marijuana dispensaries  
-Town Manager reported that the Planning Board reviewed the proposed ordinance, making no changes. The Ordinance Committee met earlier tonight and reviewed the final draft of this proposed ordinance pertaining to marijuana dispensaries, and plan on introducing this ordinance at the next regular town council meeting.
  - e. Letter from MDOT regarding overlay project for Route 15  
-Town Manager reported that MDOT plans on putting 1 ¼" overlay on Route 15 next year beginning at Mill Street and extending to the Orrington town line.

- f. Memo from Community Development Director regarding installation of a traffic light at Hannaford  
-Town Manager reported that Dave Milan, Economic Development Director has met with Steve Landry, the Assistant Traffic Engineer with MDOT to discuss the possibility of installing a traffic light at the entrance of Hannaford. Steve suggested having a traffic count done in this area, and indicated that he will put this on the list to be done sometime next summer.

5. Hold public hearing regarding the 2010 CDBG Public Facility Program

Town Manager gave a brief update on the 2010 CDBG Public Facility grant in the amount of \$385,000 that was used for the Townsite and Knox View Apartment Drainage Project. The contractor completed the project last week with the exception of the final surface of pavement that will be done in the spring.

No public comments.

6. Hold public hearing on the ordinance entitled "Amendment to General Assistance Ordinance"

Town Manager indicated that the purpose of the amendments to the General Assistance Ordinance is to amend Appendices A-C to include new maximum levels of assistance, food and housing.

No public comments.

7. Close hearing and act on ordinance

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to approve amendment to Appendix M., General Assistance Ordinance, Appendices A-C 2010-2011.

8. Consider introducing the following ordinances:

- a. Amendment to Appendix B Town Council Rules of the Bucksport Town Code

-Dave Keene, Chairperson of the Ordinance Committee reviewed amendments to Appendix B Town Council Rules noting clarification of language to include: two regular meetings per month; requirement when to read a resolve or ordinance in its entirety; effective date of a new ordinance; who will prepare and approve agendas for town council meetings; role of the Chair; procedures to be followed when dispensing with agenda items; regarding the election of the Chair; regarding conflict of interest; regarding the forfeiture of the office when absent an extended period of time and make

the rules gender neutral. Also, added language pertaining to Town Council workshops and procedures to follow when holding a workshop; executive sessions; clarify when there is a tie vote; outlining the agenda format and contents, selection of a Temporary Chair; participation of the Chair during a council meeting; the role of the Chair when conducting a meeting, clarifying residency requirement and council committees and roles.

- b. Appendix N Property Assessed Clean Energy (PACE) Ordinance  
-Dave Keene reported this is a state run program so that owners of qualifying property can access financing for energy saving improvements to their properties located in the Town of Bucksport.

It was motioned by Brian Leeman, seconded by Byron Vinton and unanimously voted to introduce an ordinance entitled "Appendix B Council Rules", such ordinance is to replace the existing Appendix B of the Bucksport Town Code and its purpose is to clarify the rules and procedures how, when and where the Town Council will conduct its business, the conditions the members will follow to conduct themselves, and how and when the public will be allowed to participate as the Town Council conducts its business.

It was motioned by Dave Keene, seconded by Brian Leeman and unanimously voted to introduce an ordinance entitled "Appendix N Property Assessed Clean Energy (PACE) Ordinance" such ordinance is to establish a municipal program to enable its citizens to participate in a (PACE) Program so that owners of qualifying property can access financing for energy savings improvements to their properties located in the Town of Bucksport.

- 9. Consider Resolve #R-2011-57 authorizing expenditure from the Public Safety Building Reserve Account for a new furnace

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2011-57.

- 10. Consider Resolve #R-2011-60 referring matter pertaining to development of a master trail plan to the Finance Committee

It was motioned by Byron Vinton, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2011-60.

- 11. Consider Resolve #R-2011-61 setting date for public hearing regarding the proposed improvements at the Silver Lake Boat Landing

It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve Resolve #R-2011-61.

- 12. Hear Town Manager's Report

- a. **New Pellet Boiler at the Treatment Plant**  
-The contractor has completed the installation of the new pellet boiler at the wastewater treatment facility. The project was completed with a grant from Efficiency Maine. The staff at the treatment facility will be monitoring the unit to determine its efficiency and the results will be reported to the town council as the winter season approaches.
- b. **Senior Housing Opportunities**  
-Efforts are underway to identify a consultant to assist the town to develop opportunities in the community for residential care/assisted living services. Elise Bolda, who is the National Program Director for the Robert Wood Johnson Foundation's Community Partnership for Older Adults initiative hosted by the Muskie School. Her research and experience during the last thirty years has been in residential care/assisted living services. Ms Bolda has agreed to travel to Bucksport sometime in December to meet with the council to discuss this very matter.
- c. **Upper Long Pond Road**  
-Beginning this snow season, the Highway Department will have to plow the Upper Long Pond Road, that section from Moosehorn Drive to the sludge building since there is a year round residence located about ½ mile above the sludge building. The resident will be responsible for plowing the road above the sludge building since that portion of the road is not a public way.
- d. **Financial Status for the Period Ending 10-31-2010**  
-All revenue accounts are within projections and generally keeping pace with last year. Expense accounts are also in line with projections. There are a few small accounts that have realized overdrafts but those are minor and have no impact on the overall budget.
- e. **Tree Growth Penalty**  
-The Assessor is currently defending a Tree Growth penalty she assessed on property in 2009. The landowner filed with the State Board of Assessment Review and the case was scheduled to be heard the latter part of October by the Board, but since the applicant, who is an attorney, was not represented by legal counsel, the Board deferred the hearing until the landowner could obtain legal counsel.
- f. **Town Dock Improvements**  
-The five pylons at the town dock have been scraped, cleaned and painted. It was necessary to issue a change order authorizing the contractor to paint the pylons all the way to the top. The remaining project should be completed within the next few weeks.
- g. **CDBG Housing Grant Application**

-Preparing an application to be submitted to the Office of Community Development for Housing CDBG for housing improvements. Sending a letter to all owners of single and multi family homes next week requesting that they indicate their interest in the project. This information will be used to prepare the application if enough interest is received. Property owners who are income eligible can qualify for a grant up to \$15,000 per unit to do repairs to their home.

13. Discussion items

Finance Committee Meeting on Thursday December 9, 2010 at 6:15 P.M. at the Town Office.

Ordinance Committee Meeting on Thursday, January 13, 2011 at 6:15 P.M. at the Town Office.

14. Adjournment

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted that the meeting be adjourned.  
Meeting adjourned at 8:04 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary